

NUMBER PORTING AUTHORITY

Main Billing Number _____
The main number on bill with Losing Service Provider.

Company Name _____
Company Name on Account with Losing Service Provider.

Contact Name _____
Contact Name on Account with Losing Service Provider.

Account Number _____
Account Number with Losing Service Provider.

I (representing the customer shown above) have decided to port the above Direct Dialling In (DDI) or VPN/Centrex geographic number(s) from my current service provider to the GCP (DrayTEL). The GCP is authorised to act on my behalf on this matter.

I recognise that it is my responsibility to arrange cessation of, or changes to, any other services currently provided by my service provider including ADSL, SDSL, email, domain hosting services or any other services provided by third parties via the line if required.

I recognise that it is my responsibility to ensure:

- All security lines associated with the number must be ceased/ transferred.
- The number must be in service with the current range holder for a port to take place.
- Each individual (not associated) number must be submitted as a separate porting request.

Please note that failure to ensure the above or provide the correct information will result in a port rejection. If a port is rejected due to incorrect information, you will be charged an administrative fee of £10 (+VAT) for the resubmission.

Signed _____

Print Name _____

Date _____